

## QUILEUTE TRIBAL ENTERPRISES

**JOB TITLE:** Harbor Master  
**ORGANIZATION:** La Push Marina  
**SUPERVISOR:** Enterprise Board  
**SALARY RANGE** \$12.00 –15.00 or DOQ/E  
**OPENS:** August 9, 2010      **CLOSES:** August 20 , 2010

**Duties:** Supervises Fuel Dock  
Collects moorage and launching fees  
Enforces Harbor rules and regulations  
Maintains a safe and orderly marina  
Maintains required records and reservations  
Repair of docks and equipment  
Other duties as assigned

**Supervises:** Assistant Harbor Master (if assigned)

### **Qualifications:**

Required:

1. High School Diploma/GED or obtain one in (1) year
2. Prior experience in a marine environment
3. Experience in handling money
4. Experience in maintaining records

Preferred:

1. Prior Harbormaster experience
2. Training in handling of marine fuels
3. Training in the handling of hazardous materials in a marina environment

### **Special Requirements:**

Must have and keep a valid Washington State Driver's License. Must adhere to Personnel Policies and Drug and Alcohol Policies. Must maintain professionalism with the customers. Must be able to work various shifts, weekends and holidays, be on call on appointed days.

### **Submit QTC job application to:**

Personnel Department  
Quileute Tribal Council  
PO Box 279  
La Push, WA 98350

Except as provided by the Indian Preference Act (Title 25, U.S. Code Sections 472 and 473), there will be no discrimination in selection because of race, color, age, sex, national origin, physical handicap, marital status, politics, membership or non-membership in a employee organization. If the applicants have equal qualifications, preference will be given to a Quileute Indian applicant and other preference to Native American and Alaskan Native.